



**Saint Mark's Cathedral**  
**June Vestry Meeting**  
**Tuesday, June 25, 2019, 6pm**  
**Diocesan House Council Room**

**Vestry Members Present**

Kristen Austin  
Jim Buskirk, Junior Warden  
Bob Chapman  
Amanda Davis, Junior Warden  
Andrew Himes  
Micah Kurtz, Diocesan Member via phone  
Julia Logan, Senior Warden  
Mary Maxon, Diocesan Member via phone  
Michael Perera  
Marjorie Ringness  
Robert Stevens  
The Rev. Canon Marda Steedman Sanborn, Bishop's Representative  
The Very Rev. Steve Thomason, Dean

**Vestry Members Absent**

Neshia Alaovae  
Roberta Kanive  
Rosemarie LeMoine

**Officers Present**

Barbara Erickson, Clerk  
John Hoerster, Chancellor  
Re Knack, Vice Chancellor  
Phil Lloyd, Treasurer

**Staff Members Present**

Erik Donner, Executive Assistant to the Dean

**Call to Order, Prayer, Review of Agenda**

Steve called the meeting to order with an opening prayer at 6:00PM.

**Consent Agenda**

**The Vestry approved the minutes of the May 28, 2019 meeting as distributed.**

**OLD BUSINESS**

**Rekeying Buildings**

Steve reported that the rekeying of the campus is almost complete. Keypads for a few doors still need to be installed and a few people still need to pick up their new keys.

**Carriage House Repairs and Expanded Use**

The Carriage House repairs have been completed and it will be available for use beginning July 1. Kids4Peace, a non-profit organization involved with interfaith work with Christians, Jews, and Muslims to learn mutuality and respect, will be renting the former preschool office beginning July 1.

### **Locking Narthex Bathroom Doors**

Due to the justice issues involved, the Justice Ministries Coordinating Team was asked by the Vestry to report back with their recommendation to the question about locking the narthex bathroom doors. JMCT, after a wide-ranging discussion and with an interest to explore further options related to potential ministry of hospitality in the narthex, recommended locking the doors of the narthex bathrooms as the best short-term solution. Sharps Containers will also be installed in the restrooms for needle disposal, and a discussion about a surveillance camera and signage took place.

**The motion to adopt the recommendation from the Facilities Committee and Justice Ministries Coordinating Team to lock the narthex bathroom doors, except during worship services, was approved.**

### **Strategic Planning Update**

Julia reported that the minutes from the first meeting can be found in the Vestry Dropbox. Good early discussion took place and their next meeting will be on July 11 when they hope to finalize the exact methodology to be used for the interviewing process.

## **NEW BUSINESS**

### **July Vestry meeting**

Practice has been that a meeting is not held in July, but the vestry was asked to keep the July 23 meeting on their calendars.

### **Staff Transitions—Facilities and Operations**

Glenn Sands has resigned as Facilities Manager and his last day is July 8. With the hiring of a Director of Operations being four to six weeks out, parishioner David Wagner, who has property management experience, has been asked to be the full-time Interim Facilities Manager for July and August, allowing the new director to hire a replacement.

Erik and Steve will assume additional responsibilities, and Sexton Ian Ford's hours have expanded from 30 to 40 hours per week for event support along with his cathedral, Leffler House, and St. Nicholas mezzanine responsibilities. A janitorial service is under contract to take care of routine services.

### **Parking Management**

The paid parking system took effect on June 25. There were many positive aspects, but some miscommunications did take place and are being addressed. The Passport Parking contract for the lower south lot parking spaces is for six months and will provide time to assess the net revenue flow. Everyone was reminded to get their parking decal if they haven't already. Parking fee is \$1.50/hour with the total fee of \$2.18 which includes Passport's service fee and associated taxes.

### **St. Nicholas Boiler Replacement**

The challenges with the St. Nicholas Building's 25-year-old boiler – to repair or replace – were discussed. Two bids were received and the one from University Mechanical was accepted. The cost for the new boiler is \$85,300 but could be up to \$100,000 with taxes and unforeseen expenses. It will remain a gas and carbon producing, inefficient system; this is seen as a short-term solution. The work needs to be completed while Bright Water School is closed for the summer. A long-term solution that includes a Creation Care strategy will be the goal. A question came up about asbestos and was addressed in a report received by the Dean.

**A motion to authorize the spending up to \$100,000 to replace the boiler in the St. Nicholas Building was made and passed unanimously.**

## **LEADERSHIP REPORTS**

### **Senior Warden**

- Noel House will be open five nights a week from 8PM to 6AM in July and August, Sunday through Thursday. Linda Leisy and Norva Osborn are working on staffing.
- Julia attended the Ray Pickett workshop, lots of energy and helpful methodology around social justice from a scriptural prospective.

- Energy from Women's Retreat still exists and hoping to have an event on campus in the fall that is open to all women and includes a shared meal.
- Attended many ministry meetings.

### **Dean**

- **Files of Note:** 128 cathedral chairs have been ordered and will arrive in September; 14 pews will be removed. The fiscal sponsorship agreement between the Northwest Community Bail Fund and Saint Mark's has been terminated. The Bail Fund has received a \$400,000 grant from King County to work on bail reform and bail bonds. Faith Action Network held its annual summit at Saint Mark's on June 23.
- Royal School of Church Music camp this week. Children to teenagers from around the country participate in a curriculum of music and music learning. Total of 81 participants with Michael Kleinschmidt serving as program director and Steve as chaplain.
- Intentional effort on Creation Care in this parish, and the Vestry as leaders, is urged to make this a priority in their lives by measuring and reducing their carbon footprint or purchase carbon offsets as an alternative. Vestry will participate in a focus group addressing this issue.
- Current Seattle Service Corps members are ending their stay with us. They will be recognized on July 7 with a reception and blessing at the services.
- August 12–15, Kelly Moody, Director of Children's and Family Ministries, has put together a remarkable evening program that offers a community dinner, storytelling, crafts, and music.
- Compline Choir will be in residence at Canterbury Cathedral August 11–18. Steve will be there August 16–18 and was invited to lead morning Eucharist, Evensong, and a special Compline service. Steve will then proceed to Iona, Scotland for a retreat and then visit the Celtic missions as part of preparing for the 2020 retreat.
- Men's Retreat has been scheduled for May 15–17, 2020.

### **Ministry/Committee Structure and Reports**

#### **Diocesan Members of the Vestry**

Mary Maxon, St. Luke's – San Lucas, Vancouver: Quiet now, remaining vigilant for the safety of their Spanish congregation.

Micah Kurtz, St. Columba, Kent: St. Columba Day is Sunday, June 30.

#### **Justice (JMCT)**

Bob: Minutes in the Vestry Dropbox. The next meeting on July 9 will focus on Marilyn Cornwell's findings on Homeless Advocacy during her work at Saint Mark's.

#### **Creation Care**

Marjorie: Citing that the Sunday, June 23 Creation Care forum had low attendance, sought feedback on how to get more people involved. Bob suggested asking what you are doing versus letting them know what they can do, and Marda, recognizing that Creation Care is overwhelming and complicated, suggested putting a small item in each week's *Sundays & Beyond* that the reader could do.

#### **Communications**

Michael: The committee endorsed the trial publication schedule of three issues per year as proposed for *The Rubric*. Discussed the use of Venmo to accept donations from the pews. Determined that parking is a greater challenge and change for non-cathedral users of the lot.

#### **Stewardship**

Robert: Working on identifying new members for the committee, a theme for the fall campaign and developing a new banner. The campaign will begin on Sunday, October 6, the ingathering will take place on November 10, and pledgers will be acknowledged either November 24 or December 1. The banner, flyers, and information about the Saint Mark's Pride booth was shared with a thank you to Michael Perera, Barbara Erickson, Deacon Earl, and Canon Ross.

### **EXECUTIVE SESSION OF THE VESTRY**

Attorney-client privilege discussion took place regarding the construction dispute with Turner Construction.

**CHECK OUT & CLOSING PRAYER**

Checkouts were given, and Robert gave the closing prayer. The meeting was adjourned at 8:35PM.

Respectfully submitted,

Barbara J. Erickson  
Clerk

Erik Donner  
Executive Assistant

Dates/Events of note

8/4 Former PB Katharine Jefferts Schori to preach at SMC