

Saint Mark's Episcopal Cathedral, Seattle, WA

Canon for Intergenerational Ministries

A full-time Ministry Opportunity

Saint Mark's Cathedral is an equal opportunity employer.

We celebrate diversity and are committed to creating an inclusive environment for all employees.

All qualified applicants, clergy and lay, are encouraged to apply.

Position Title:	Canon for Intergenerational Ministries
Status:	Full Time
FLSA Classification:	Exempt
Areas of Responsibility:	Lifelong Christian Formation for Cathedral Parish and its Members
Reporting Relationship:	Cathedral Dean

Position Summary

The Cathedral Canon for Intergenerational Ministries will approach the entirety of their work with grace, good humor, and an unwavering commitment to serving the cathedral community in lifegiving ways. We seek a highly relational person with initiative and a demonstrated ability to work well with persons of all ages. This person will serve as a visionary leader and staff resource to an Intergenerational Ministries Council comprised of invested adults and dedicated youth who meet to plan and calendar events and offerings and who share a common goal of empowering others for ministry.

As a member of the Senior Leadership Team, the Canon for Intergenerational Ministries will work closely with the dean and cathedral clergy, several program staff and lay leaders in an array of ministries (including children's, families, youth, 20s & 30s, Seattle Service Corps, Choir School, music programs, and Wisdom School). Together, they will ensure a comprehensive program for the formation of disciples of all ages, providing several touchpoints for intergenerational experiences of worship, formation, fellowship, and justice work. Knowledge and selection of quality curricular resources for lifelong spiritual formation is key.

The Canon for Intergenerational Ministries position is designed to be full-time, although proposals for creative alternatives are welcome. The Canon's scheduled work week is five days, usually measured as ten units of mornings, afternoons, or evenings in various combinations reflecting the demands of this ministry, and shall include Sunday activities. In general, no more than two evenings per week shall be expected of the Canon to be committed to congregational activities. The Canon is expected to preserve at least one continuous twenty-four hour period each week solely for personal use.

Health and dental insurance, pension, and a robust array of paid leave benefits (including paid sabbatical leave) are provided according to cathedral policy. Nominations, applications, and questions of any kind may be directed to the Dean until the position is filled. A complete application packet will include a cover letter, resume, and a list of three references. Appointment will be contingent upon completion of background screening and successful completion of training in the prevention of child sexual abuse as required by the Episcopal Church.

KEY MINISTRY RESPONSIBILITIES:

- **Clear Vision:** guide development and implementation of a ‘scope and sequence’ model for fostering spiritual growth and development from birth through elder adulthood.
 - **SCOPE:** How does the community ensure members are “brought up in the Christian faith and life?” How does the community nurture growth into “the full stature of Christ?” What are the measures by which we know such work is fruitful?
 - **SEQUENCE:** What are the steps (developmentally and pedagogically) that move one toward a mature faith?
- **Quality Curriculum for Lifelong Spiritual Formation:** guide selection of theologically robust, liturgically sensitive, and age-appropriate curricula that balances formation to engage:
 - **HEAD:** What should be taught at each step, cradle to grave? How is this best achieved?
 - **HEART:** What devotions should be introduced along the journey? How are people engaged at deeper levels and throughout a lifetime?
 - **HAND:** What spiritual practices should one experience? How are they most effectively encountered? How are they incorporated into one’s daily life?
- **Empowering Others:** guide selection and training of lay persons (aka ‘story tellers’ and ‘mentors’); resource and encourage community spiritual formation.
- **Team Collaboration:** participate in staff meetings; work closely with the clergy to ensure alignment with the church’s vision for effective ministry and lifelong faith formation.
- **Family Collaboration:** conduct quarterly meetings with parents and grandparents; cast vision and create spaces for their mentorship to be enriched and encouraged.
- **Creative Intention:** find innovative ways to foster multi-generational worship, formation, and mission (e.g., mentorship relationships; social justice projects)
- **Consistent Communication:** Strong verbal and written communication skills; regular communication with each affinity group.

ESSENTIAL QUALITIES and QUALIFICATIONS:

- **Christian Maturity:** mature practitioner of the Christian faith, sound theological grounding of ministry, emphasizes healthy relationships and communication; comfort with liturgical forms of worship.
- **Team Player:** works well in collaboration with others, strong communication skills, commitment to investing in people.
- **Missional Alignment:** understands and supports the church’s mission, vision and values. basic knowledge of non-profit accounting practices and budget management.
- **Relational Connectivity:** strong interpersonal skills, commitment to building relational trust with the church community.
- **Teachable & Studious:** ability to humbly receive feedback and instruction, desire to learn and pursue continuing education/training.

Minimum Qualifications:

- B.A. or M.A. degree (preferably in theology, biblical studies, or Christian education) or commensurate work experience.
- Minimum 1-3 years of experience in leading a diverse team of staff and volunteers in multi-point ministry programs

Screening/Training Requirements: Satisfactory completion of Safeguarding God’s Children/People and background screening.

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

	Regularly	Frequently	Occasionally
Sitting		X	
Standing	X		
Walking	X		
Climbing/balancing	X		
Lifting 50 or more pounds			X
Reaching—with arms and hands	X		
Stooping/kneeling/crouching/crawling	X		
Talking	X		
Hearing	X		
Vision—close, peripheral, depth, ability to focus	X		
Other:			

For more information, or to apply, submit cover letter and resume and three references via email to sthomason@saintmarks.org or by mail:

The Very Rev. Steven L. Thomason, Dean and Rector
Saint Mark’s Episcopal Cathedral
1245 10th Avenue East
Seattle, Washington, 98102

Disclaimer:

The information in this job description indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, nor to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job.