



**SAINT MARK'S**  
EPISCOPAL CATHEDRAL

**October Vestry Meeting**  
**Minutes**  
**Tuesday, October 26, 2021, 6:00PM**  
**Zoom Video Conference**

*Saint Mark's Cathedral acknowledges that we gather on the traditional land of the first people of Seattle, the Duwamish People, who are still here, and we honor with gratitude the land itself and the life of the Duwamish Tribe.*

**Vestry Members Present**

Kristen Austin  
Clara Berg, Junior Warden  
Carmen Brady  
Jim Buskirk  
The Rev. Canon Arienne Davison, Bishop's Representative  
Karla Koon, Diocesan Member  
Scott Kovacs  
Micah Kurtz, Diocesan Member  
Emily Meeks  
Kathy Minsch  
Katie Prettyman, Diocesan Member  
Marjorie Ringness  
Chris Rigos  
Walter Stuteville, Junior Warden  
The Very Rev. Steve Thomason, Dean

**Vestry Member Absent**

Peter McClung, Senior Warden

**Officers Present**

Barbara Erickson, Clerk  
Re Knack, Chancellor  
Phil Lloyd, Treasurer

**Staff Members Present**

Erik Donner, Executive Assistant to the Dean

**Call to Order, Land Acknowledgment, Prayer, Review of Agenda**

Steve opened the meeting with the Land Acknowledgment and a prayer at 6:00PM.

**Consent Agenda**

**The Vestry accepted and approved the minutes from the September 28, 2021 meeting.**

**OLD BUSINESS**

**Audiovisual Tech for Bloedel and CH 210**

Audiovisual technology has been installed and is operational in Bloedel Hall and Cathedral House Room 210. The Bishop's Committee for Justice & Peace in the Holy Land held a successful large-scale, hybrid event in Bloedel. In addition to the new AV technology, meetings can use the Owl, which provides audio and a 360-degree visual of what is happening, while sitting on a table in the room. Information about the Owl can be obtained from Communications Director Greg Bloch, [gbloch@saintmarks.org](mailto:gbloch@saintmarks.org). Room reservations can be made using the Saint Mark's reserve a space menu item on the website, or by contacting Bookkeeper & Scheduler Stephen Eddy, [seddy@saintmarks.org](mailto:seddy@saintmarks.org).

### **St. Nicholas Building Crack Repair Proposal**

Awaiting permit from the city any day now. John McDowell of NW Pile King will do the work. No cost estimate yet.

### **St. Nicholas Building Roof Replacement**

The roof replacement proposal from McDonald & Wetle Roofing was updated to include the removal, disposal, and installation of a new gutter system. This addition of about \$100,000 now brings the proposal to about \$1 million. The structural engineer recommends the seismic work be completed before the roof is addressed. There is an urgency to repair the roof. The Executive Committee and the Redevelopment Committee will meet to discuss options.

### **Annual Audit/Review Update**

New software and new auditors caused delays. Will debrief with auditors. Full audit budgeted for next year.

**Recommendation from Finance Committee to receive and forward the 2020 Financial Audit to the Diocese of Olympia was approved.**

### **Worship Services**

Steve reviewed the question about attendance and vaccinations at the five upcoming large services – O Antiphons on November 28, Pageant of the Nativity on December 21, and the three Christmas Eve services. Livestreaming will occur, but the question of how to manage in-person attendance safely was discussed. A poll was taken, and the Vestry overwhelmingly approved limiting the occupancy in the nave to 250 plus liturgical ministers. The Vestry also agreed that proof of vaccination was reasonable, and that this could be verified at the time of registration.

### **NEW BUSINESS**

#### **Staff Transitions**

The Rev. Canon Eliacín Rosario-Cruz began working on October 26 as Cathedral Canon and Associate to the Rector. Wendy Claire Barrie joins the staff as Canon for Intergenerational Ministries on November 1. The Rev. Canon Jennifer King Daugherty returns from her sabbatical on December 1. Soon-to-be Transitional Deacon Linzi Stahlecker begins as Curate on January 16, 2022.

#### **Server Firewall and PC Replacements**

The current server was replaced three years ago. It was not clear at time that the firewall subscription was also a three-year scription and is now due. Another piece of equipment, a switch, is also required.

**A motion was made and seconded, and the Vestry approved the authorization of the expenditure of \$5500 for the renewal of the firewall subscription and the switch.**

#### **EV Charging Station Report-Sept 2021**

Reports from May through September reflect a savings of about two tons of greenhouse gas. Viewed as a community resource, the charging station remains free of charge to the parish and the public.

#### **COLA for staff for 2022**

A 5.5% cost of living adjustment for clergy in 2022 will be voted on at the October 29-30 Diocesan Convention. Assuming its passage, the Executive Committee has recommended the same COLA for Saint Mark's staff.

**The Vestry approved the Executive Committee's motion of a 5.5% Cost of Living Adjustment for cathedral staff in 2022.**

#### **Vestry appointment to CFDO Board**

The Cathedral Foundation of the Diocese of Olympia is a separately incorporated board for Cathedral grounds. It is composed of members recommended by the Board, the Bishop of the Diocese of Olympia, and by Vestry appointment. Lynne Markova's term will be up, and the Wardens and Dean recommend Julia Logan be appointed to fill the position for a one-year term.

**The Vestry approved the Executive Committee's motion to appoint Julia Logan to a one-year term on the Cathedral Foundation Board.**

### **LEADERSHIP REPORTS**

#### **Dean**

- Budget Plans – The first draft of the 2022 budget will be available in November. The budget, with the recommendation by the Finance Committee, will be proposed for adoption at the December meeting.

- The Pageant of the Nativity is taking place on December 21; therefore, the Vestry meeting will be on December 14.
- Additional work load for facilities staff related to increased number of events and rentals. Will look to hire a second facilities associate.
- There will be six baptisms on November 7, and 14 baptisms and confirmations on November 14. Bishop Rickel will meet with the Vestry after the 11:00 a.m. service. A light lunch will be served.
- Reminder that the 2021 Diocesan Convention will be held virtually on October 29 and 30.
  - Files of Note—
    - Global Mission Grant Proposal
    - Linzi Stahlecker Letter of Agreement
    - Threshold Fund report. 15 people were helped; \$85,000 has been generated since its conception.

### **MINISTRY/COMMITTEE REPORTS**

- Stewardship—Pledge ingathering is October 31. Vestry members are expected to pledge.
- Creation Care & Carbon Reduction—Kathy Minsch has agreed to be co-chair of this ministry. Core group had a lively discussion: December 19 forum will be poetry reading – incarnation, winter solstice and light theme; idea of an environmental Christmas workshop on sustainable gifts; Lisa Graumlich to talk about COP26. Carbon Tracker – look for actions to keep going and as spiritual practices. Newsletter will be forthcoming.
- Innovative & Intergenerational Community—Good energy with great ideas, Wendy Claire Barrie, new Canon for Intergenerational Ministries, dropped in on the last meeting.
- Restorative Justice & Systemic Change—Forums are scheduled for November 10 with Elizabeth Hawkins providing her report from El Salvador, November 17 will be a hybrid parish forum on “A Statement of Lament and Commitment to Action.” The Rev. Canon Eliacín Rosario-Cruz is our coordinating member for hunger and meals and brings a welcome new perspective.

### **Reflection: mutual ministry check-in**

Approval and recognition of hospital grant in the Middle East.

Charging station.

Approval of COLA.

Christmas – welcome to all with safety for all.

Reminder that Wendy Claire Barrie is coming soon.

Lifting up the clergy transition with the new ministries they will be bringing across Saint Mark’s Cathedral.

Checkouts were given and Kathy gave the closing prayer. The meeting was adjourned at 7:38PM.

Respectfully submitted,

Barbara J. Erickson  
Clerk

Erik Donner  
Executive Assistant

### **Dates/Events of note**

10/29-30—Diocesan Convention

10/31—Pledge Ingathering

11/7—Baptisms (All Saints)

11/14—Bishop’s Visitation (including lunch with vestry)

11/21—Pastor Carey Anderson Guest Preacher